



"...we speak for air conditioning..."



# Contract Management Toolkit

Knowing how to use the Security of Payments Act properly would certainly assist you in asserting your rights; but use of the Act does not address the underlying problems that led to the dispute over payment in the first place. Unfortunately, it is more often the case that these disputes arise because of:

- poor tendering
- non-compliance with the notice and time bar provisions of the contract
- poor contract administration
- a lack of document control

That being the case, AMCA presents a course which addresses a number of reoccurring problems seen at all levels of the Construction Industry.



**Presenter:** **David Glinatsis**  
Solicitor Director, Kreisson Legal

**Chris Thompson**  
BSc (Hons) MRICS MIAMA  
Director, Guardian Property & Construction

**Location:** AMCA NSW  
Level 5  
Suite 501  
5 Rosebery Ave  
Rosebery

**Date:** Refer to the AMCA NSW website for details ([www.amcansw.com.au](http://www.amcansw.com.au)); or  
Receive the AMCA-AEA-NFIA Learning and Development Newsletter  
([martin@amcansw.com.au](mailto:martin@amcansw.com.au))

**Time:** 8:00am – 5:00pm

**Who should attend?** **General Contractors** and **Service Managers**

**What will I learn?** At the end of this session you will obtain tools for:

- Contract Review and Negotiation
- Contract Administration

**Bookings:** Fax your booking form to **(02) 9313 6282**

**AMCA, NFIA & AEA Members:** **\$280** plus GST per Participant

**Non-Members:** **\$560** plus GST per Participant