



# OHS On Site for Supervisors



- Writing SEMS, SWIs and delivering Toolbox Talks Supervisors!

- Can you update an existing Safe Work Instruction or Work Method Statement to reflect your working environment?
- Can you write new one SWI's and WMS's from scratch?
- Are you confident you can deliver effective tool box talks to ensure the people you are working with are safe and the companies legislative requirements are being met?

**Presenter:** **Lea Maher**  
LMA – The Safe Move

**Location:** AMCA NSW  
Level 3  
Suite 304  
51 Rawson St  
Epping

**Date:** Refer to the AMCA NSW website for details ([www.amcansw.com.au](http://www.amcansw.com.au)); or Receive the AMCA-AEA-NFIA Learning and Development Newsletter ([martin@amcansw.com.au](mailto:martin@amcansw.com.au))

**Time:** 8:30am – 12:30pm

**Who should attend?** Leading Hands and Supervisors

**What will I learn?** At the end of this session you will be able to:

- Write new and update existing Safe Work instructions and Work Method Statements
- Understand legislative requirements when delivering Toolbox Talks
- Deliver effective Toolbox Talks
- Complete relevant paperwork

**Bookings:** Fax your booking form to **(02) 9869 3166**

**AMCA, NFIA & AEA Members:** **\$180** plus GST per Participant

**Non-Members:** **\$360** plus GST per Participant



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**Presenter:** **Lea Maher**  
LMA – The Safe Move

**Location:** AMCA NSW  
Level 5  
Suite 501  
5 Rosebery Ave  
Rosebery

**Date:** Refer to the AMCA NSW website for details ([www.amcansw.com.au](http://www.amcansw.com.au)); or Receive the AMCA-AEA-NFIA Learning and Development Newsletter ([martin@amcansw.com.au](mailto:martin@amcansw.com.au))

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